

Summer Clinic Information Handbook



2020

Welcome to the Soccer Planet Weekly Outdoor Soccer Clinic!

Program Objectives

- ✓ Provide a wide variety of quality recreational, motivational, and educational activities in a safe, healthy, and positive atmosphere.
- ✓ Provide an enriching experience for all participants.
- ✓ Create positive and safe staff/participant interaction, communication, and guidance.
- ✓ Promote self-confidence and accomplishment through participation and completion of program activities.
- ✓ To have fun!

Registration

Children must be registered and paid in full before they can attend camp. Registration must be completed online. A waiver must be completed online before your child can participate in the clinic.

Cancellation Policy

- Due to very low cap space in each clinic and high demand, all refunds must be requested 1 week prior to the start of the clinic. Any refund requested with 6 days or less is subject to a \$50 non-refundable processing fee. After the start of the clinic no refunds will be issued.
- Individuals may switch clinic weeks based upon availability up to two weeks before registered clinic start date.
- Should Soccer Planet have to cancel a clinic day due to some unforeseen reason, you will receive a credit for the amount paid for that clinic day to be used in the future.

Inclement Weather

- If there is inclement weather, the clinic will be held inside. Check-in procedure will remain the same, but in order to ensure social distancing, the person(s) doing drop-off will need to remain outside of the building, unless staff needs something from the person doing drop-off. If Soccer Planet has to move a session indoors, and you do not feel comfortable

sending your kid to an inside session, you can make other arrangements with the Manager of Operations.

Sign-in/Sign-out Procedures

- Check-in will be completed by the outdoor field with 6-foot social distance markings to ensure participants comply with social distancing guidelines.
- A daily attendance sheet is kept on all participants who attend the clinic. Upon arrival, all adults/guardians must remain in their vehicle during check-in. A Soccer Planet staff member will check in only the participant, ensure all paperwork/payment is completed, take the participant's temperature, and give the all clear thumbs up sign to the person dropping off the participant. (Forehead temperature thermometer is a no-touch thermometer and will be cleaned and sanitized as needed).
- If the temperature is too high, or any payment/paperwork is still needed, the participant will be sent back to the vehicle they came in, and the adult/guardian of the participant can come alone to ask what is needed to continue.
- When signing in please have the participant indicate who will be doing pick up that day if the person doing the drop-off is not remaining on the premises.
- Participants will sanitize their hands prior to entering the field.

Early Drop off/Late Pick up

- Please do not drop your child off earlier than 15 minutes before the camp is scheduled to begin. The staff will be getting set up for the camp and will not be able to supervise your child.
- It is important to be on time when picking up your child. Parents/guardians who are late will be charged \$5 for the first 10 minutes, and \$3 for every 5 minutes after.
- To ensure social distancing and keeping each group separate, please pick up your child on time.

Clothing and Personal Belongings

- Participants should be dressed in appropriate clothing for playing soccer outside.
- Masks are recommended, but not required. 6 feet of social distance will be enforced throughout the clinic, from check-in through the time the participant leaves.
- Bring your own ball for use at the clinic.
- Bring your own water bottle(s), as Soccer Planet will not be providing any drinks.
- Closed-toe shoes are required.
- Shin guards ARE NOT required for participants.
- Please do not wear cleats/spikes, as they are not allowed on the soccer field. Turf shoes or shoes with flat soles are acceptable.

Visitation

- Parents/Guardians are able to watch the clinic, but please allow the check-in procedure to be completed for all participants before exiting your vehicle, and ensure that you keep a 6-foot social distance (or greater) from anyone else not in your group. Parent/guardian must report to a Soccer Planet staff member before entering the clinic area or any other area the participants are occupying at that time. Please limit spectators to only 1 person outside of the vehicle. This is a safety precaution for all participants involved in the clinic.

Breaks and Lunches

- We will not be providing snacks during our clinics, however, if you would like to send one with your child, that is acceptable. Our staff members will provide plenty of breaks throughout the clinic for participants to get water, use the bathroom, sanitize their hands, or have a quick snack if needed.
- Please use the restroom prior to your arrival, as we are trying to limit travel inside of the building.
- Soccer Planet cannot refrigerate drinks or snacks during the clinic. You are welcome to send along a cooler or lunch box for your child if necessary.

Participant Behavior Management

In order to maintain a friendly, fun, and safe environment in our summer clinics, we have adopted the following policies regarding behavior management of participants. These policies ensure that each participant will achieve the most positive and safe experience possible. The following are basic guidelines and are not all inclusive:

Participants will:

- Show respect and consideration for other participants and staff.
- Respect equipment, supplies and the facility/field.
- Respect the belongings of others.
- Follow social-distancing guidelines and listen to staff direction regarding social-distancing and hand-cleaning/sanitizing.

Participants will not:

- Touch other participants's personal equipment or clinic equipment with their hands, head, or face, such as water bottles, ball, cones, flags, etc.
- Use violence, force, intimidation or other negative behavior.
- Use inappropriate language or name calling.
- Destroy supplies or property.
- Bring inappropriate items to the camp (toys, pocket knives, etc.).
- The consequence of misbehavior depends on its severity and will be handled accordingly.
- Refunds will not be given to participants/families who are dismissed from the clinic for not following clinic guidelines/expectations.

Health Requirements

COVID 19 GUIDELINES

Due to the outbreak of the COVID 19 virus, Soccer Planet ("SP") is taking additional steps to protect all of its staff, participants and spectators in a safe environment. SP will be following the Center for Disease Control (CDC) and the Illinois Department of Public Health guidance with regard to social distancing practices and sanitation. We can only meet these guidelines with

the help and effort of all participants and spectators. We ask that all participants and spectators observe the following guidelines.

COVID 19 symptoms include:

- Fever
- Fatigue
- Dry Cough
- Difficulty Breathing

No participant or spectator should enter SP if they have experienced ANY of these symptoms within the last 14 days.

No participant or spectator should enter SP if they have travelled internationally in the last 30 days.

No participant or spectator should enter SP if they have travelled to a highly impacted area of the United States of America within the last 30 days.

No participant or spectator should enter SP if they have been exposed to someone with a suspected and/or confirmed case of COVID 19 within the last 14 days.

No participant or spectator should enter SP if they have been diagnosed with COVID 19 in the last 30 days.

Please assist SP with maintaining a safe and sanitized environment by observing and following the following guidelines:

- The parent/guardian has a responsibility to monitor the daily health and physical condition of their child and to determine the child's ability to actively participate in the program.
- If the child has a fever, is experiencing nausea, headaches, intestinal/stomach problems, infectious conditions, head lice, strep throat, or is ill- it is imperative that he/she stay home for the day, where they can be more comfortable and return when they are feeling better. (No sooner than 24 hours after the last symptom).
- When a child shows signs of illness while participating in the clinic, the parent/guardian will be notified, and they must pick the child up immediately.
- All minor scrapes and scratches will be treated by staff if needed.

Medication Policy

If a child is to receive any medication during the clinic, David Galvin, (Manager of Operations) shall be advised by the parent/guardian well in advance.

- All medications should be administered at home whenever possible. If it is necessary for a child to take prescribed medication during clinic hours, a medical authorization form must be completed in full by a physician and signed by the parent or guardian, outlining specific instructions. In most cases, the child, as per physician statement, will administer all medications under adult supervision.
- Soccer Planet will not knowingly allow anyone to take either prescription or over the counter medication during program hours without the parent and/or physicians authorization.
- After staff receives the appropriate authorizations, the Manager of Operations will store the medication in a secured area that is accessible only to authorized personnel. Exceptions will be made only if permission is given by the child's parent and physician for the child to carry their medication during camp hours certifying that he/she can safely self-administer the dosage.
- No over-the-counter drugs will be administered unless authorized by a parent/guardian (i.e. Tylenol, Benadryl, or cough medicines).
- Medication must be in its original pharmaceutical container and labeled with the child's name, medication dosage, and schedule.
- Parents should not provide more medication than is necessary for the program session. If the parent does send more than the specific quantity needed and does not collect the unused medication within one week after the clinic has ended, Soccer Planet will destroy the unclaimed medication.
- Pills may not be broken in half by the Manager of Operations. All half dosages need to be split prior to the clinic.

Site Emergencies

- If a major or life-threatening injury or accident occurs during scheduled program hours, it will be handled in the following manner:
 - ■ 911 will be called immediately.
 - ■ The parent/guardian will be notified.
 - ■ Based on the professional opinion of the EMT unit, the child may be transported to the closest medical facility for immediate

care, or the EMT may advise the parent/guardian or program staff as to how to treat or care for the child.

- Soccer Planet will always have a trained CPR/AED staff member on the premises at all times during the clinic.
- In the event of an emergency or natural disaster, the following procedures will be in effect:
 - ■ Children will remain on site until authorized person picks them up.
 - ■ Program staff will remain with the children until an authorized person arrives.
 - ■ If shelter is needed in an emergency situation (ie severe weather conditions), participants will be led inside Soccer Planet and moved to the nearest sheltering place while keeping social distance.